

# SPECIAL ORDERS FORM — HORIZONTAL WINDOW BLINDS

EMAIL TO [FMSPECIALORDERS@HDSUPPLY.COM](mailto:FMSPECIALORDERS@HDSUPPLY.COM)

PLEASE NOTE: All requests for custom items will be presented as a quote. Requests will not be placed directly on order without review and approval.

## SHIPPING ADDRESS

SAME AS ACCOUNT

ORDER DATE

ACCOUNT NUMBER

PO NUMBER

CUSTOMER NAME

CUSTOMER PHONE NUMBER

SALES REP NAME

SALES REP PHONE NUMBER

SHIP TO (Property Name)	
SHIPPING ADDRESS	
CITY	PHONE
STATE	ZIP

EMAIL QUOTE CONFIRMATION TO: NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

## ORDERING INFORMATION

QTY	CHECK ONE		SIZE (WIDTH)	SIZE (LENGTH)	BLIND TYPE	MATERIAL	VINYL OR ALUMINUM	FAUX WOOD	BLIND TEXTURE FAUX WOOD
	COLOR	MOUNTING							
	<input type="checkbox"/> White <input type="checkbox"/> Alabaster <input type="checkbox"/> Other_____	<input type="checkbox"/> Inside <input type="checkbox"/> Outside			<input type="checkbox"/> Corded <input type="checkbox"/> Cordless	<input type="checkbox"/> Vinyl <input type="checkbox"/> Faux Wood <input type="checkbox"/> Aluminum	<input type="checkbox"/> 1" <input type="checkbox"/> 2"	<input type="checkbox"/> 2" <input type="checkbox"/> 2 1/2"	<input type="checkbox"/> Smooth <input type="checkbox"/> Textured
	<input type="checkbox"/> White <input type="checkbox"/> Alabaster <input type="checkbox"/> Other_____	<input type="checkbox"/> Inside <input type="checkbox"/> Outside			<input type="checkbox"/> Corded <input type="checkbox"/> Cordless	<input type="checkbox"/> Vinyl <input type="checkbox"/> Faux Wood <input type="checkbox"/> Aluminum	<input type="checkbox"/> 1" <input type="checkbox"/> 2"	<input type="checkbox"/> 2" <input type="checkbox"/> 2 1/2"	<input type="checkbox"/> Smooth <input type="checkbox"/> Textured
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### IMPORTANT INFORMATION:

1. Inside-mount horizontal blinds will include 1/2" deduction in width to allow for proper installation.
2. Outside-mount horizontal blinds have no deductions.
3. Cordless blinds can be no wider than 63" in width and 72" in length. Default cord length will be 1/3 of the window covering height. Custom lengths are optional.

## HORIZONTAL WINDOW BLINDS ORDER TERMS

Due to custom requirements and lead times, orders for blinds may not be cancelled and blinds are not returnable. Any additional charges for changing sizes or quantities after the initial order is placed will require a new worksheet, and an additional invoice will be created.

**By signing below, you agree to the terms stated above.**

ACCEPTED BY: \_\_\_\_\_

NAME (PLEASE PRINT)

\_\_\_\_\_  
SIGNATURE

DATE: \_\_\_\_\_